

REDUCED TRANSIT FARE PROGRAM

To apply for a Reduced Transit Fare Pass, please provide the following:

1. **REDUCED TRANSIT FARE APPLICATION**- Please complete Part I using your personal contact information.
2. **MEDICARE CARD**- If you already have a Medicare card, your physician DOES NOT need to complete Part II of the application. Simply bring your Medicare card and photo ID with you to Port Authority's Downtown Service Center to have your application processed.

You will be issued the new Reduced Fare ConnectCard that you can begin to use immediately. The Service Center staff will explain how to use your new card.

***If you do not have a Medicare card, you MUST have your treating physician complete Part II and Part III of the Reduced Fare Pass Application naming your medical disability. Your treating physician must also sign the application.

3. **LETTER FROM THE TREATING PHYSICIAN**- Physician must include a written letter on physician letterhead. Letter should name the medical disability as listed in Part III of the application. Physician must also sign this letter.

Attach this letter to the Reduced Transit Fare Application and return by mail or in-person to:

**Port Authority Downtown Service Center
534 Smithfield Street
Pittsburgh, PA 15222**

PLEASE NOTE:

- Only original documents will be accepted. DO NOT send faxes or copies.
- All documents must be submitted to Port Authority's Downtown Service Center within 30 days of the date shown on the application and letter from the treating physician.

NEXT STEPS

Once your application is approved:

1. You'll receive a notice in the mail at the address you provided on the application.
2. You'll be advised to visit our Downtown Service Center to pick up your new Reduced Fare ConnectCard. Please bring the notice you received and your photo ID. Port Authority's Downtown Service Center is open Monday-Friday, 7:30AM-5PM.

For more information regarding the application process, call 412-255-1356.