

SUMMARY OF RESOLUTION

Authorization to Extend and Amend the Agreement for Drug and Alcohol Compliance Program

In October, 2007, Port Authority of Allegheny County (Authority), in accordance with its Board-adopted Procurement Policy and Procedures for Competitive Negotiations for Professional and Technical Services, solicited proposals to obtain the services of a firm to provide a Drug and Alcohol Compliance Program for the Authority (Services).

In January, 2008, the Authority's Board authorized the award of an agreement to Commercial Consulting to provide Services for a three-year period with two additional option years, with a total not-to-exceed amount of \$300,000 for only the initial contract year (Agreement).

In March, 2009, the Authority's Board authorized an amendment to Agreement to increase the not-to-exceed amount of Agreement by \$400,000 to cover the remaining base term of Agreement for a total not-to-exceed amount of \$700,000.

In January, 2011, the Authority's Board authorized an amendment to Agreement to extend the term of Agreement for one additional year to February 29, 2012, with no increase in the total not-to-exceed amount of Agreement.

To date, Services performed by Commercial Consulting have been satisfactory and in compliance with Agreement. The Authority has determined that it is in its best interest to extend the term of Agreement for one additional year to February 28, 2013 and increase the total not-to-exceed amount of Agreement by \$500,000 in order for Services to continue.

In accordance with the Authority's Limits of Authority Policy, the attached resolution authorizes an amendment to Agreement to provide for the continuation of Services through February 28, 2013, and an increase to the previously authorized total not-to-exceed amount of Agreement from \$700,000 to \$1,200,000.

RESOLUTION

WHEREAS, Port Authority of Allegheny County's (Authority) Board, in accordance with its Board-adopted Procurement Policy and Procedures for Competitive Negotiations for Professional and Technical Services, previously authorized the award of an agreement to Commercial Consulting in January 2008 to provide a Drug and Alcohol Compliance Program (Services) for a three-year period, with a total not-to-exceed amount of \$300,000 for the initial contract year (Agreement); and

WHEREAS, pursuant to Agreement, the Authority was also given the option to extend the term of Agreement up to two additional years at the sole discretion of the Authority; and

WHEREAS, in March, 2009, the Authority's Board authorized an amendment to Agreement to increase the not-to-exceed amount of Agreement by \$400,000 to cover the remaining base term of Agreement for a total not-to-exceed amount of \$700,000; and

WHEREAS, in January, 2011, the Authority's Board authorized an amendment to Agreement to extend the term of Agreement for the first additional option year to February 29, 2012, with no increase in the total not-to-exceed amount of Agreement; and

WHEREAS, in order for Commercial Consulting to continue to provide Services, the Authority has determined that it is in its best interest to exercise its option to extend the term of the Agreement for the second option year, from March 1, 2012, through February 28, 2013; and

WHEREAS, the Authority has also determined that an increase of \$500,000 to the previously authorized total not-to-exceed amount of Agreement is necessary to perform Services.

NOW, THEREFORE, BE IT RESOLVED, that the chief executive officer and/or assistant general manager Human Resources be, and they hereby are, authorized to execute an amendment to Agreement with Commercial Consulting, in a form approved by counsel, to extend the term of Agreement for one additional year to February 28, 2013, and to increase the previously authorized total not-to-exceed amount for Services from \$700,000 to \$1,200,000, and to take all such other actions necessary and proper to carry out the purpose and intent of this resolution.